

St. Richard's R.C. Primary School



HEADTEACHER:
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Friday 29th May 2020

Plan for the re-opening of St Richard's RC Primary School to more pupils

Dear Parents and Carers,

I hope that you and your loved ones are all safe and well. Following the Government's confirmation yesterday evening that schools should begin wider re-opening, I am writing to inform you of our plan. Please be aware that even this plan is subject to change, pending any new developments with the Covid-19 situation or as a result of any new guidance. Our plan is:

On **Monday 8th June**, vulnerable pupils and pupils of key workers who have already been attending school during the lockdown period will return to school from 8.30am until 3.30pm until the school breaks up for the summer holidays on Friday 17th July.

On **Monday 15th June**, Year 6 pupils will return to school from 8.30am until 2.30pm. They will be taught in groups ('bubbles') of 6 pupils maximum per classroom until school breaks up for the summer holidays on Friday 17th July. Year 6 will be taught in either the Olympic Building or the Main Building.

No sooner than **Monday 22nd June**, Year 1 pupils will return to school from 9am until 3pm until school breaks up for the summer holidays on Friday 17th July. Year 1 will be taught in groups ('bubbles') of 10 pupils maximum. Year 1 pupils will be taught in St Richard's Building.

No sooner than **Monday 29th June**, Reception pupils will return to school from 9.30am until 3.30pm until school breaks up for the summer holidays on Friday 17th July. They will be taught in groups ('bubbles') of 12 pupils maximum. Reception pupils will be taught in the EYFS Building.

Parents with children in more than one of these groups will only need to drop off once and pick up once per day (ie – the latest drop-off time and the earliest pick-up time).

No other year groups will be able to return to St Richard's until after the Summer holidays

A copy of our **Detailed Risk Assessment for the Wider Reopening of St Richard's** can be found on the home page of our website at www.st-richards.manchester.sch.uk. Please read this risk assessment in order to help you make an informed decision about whether you send your child back to school this term. By Wednesday 3rd June, **Revised School Procedures** will also be available on the website's home page. Both of these documents (along with this letter) must be read in full. All three contain essential information.

You will not be pressured to send your child back to school this term and the government has said that there will be no fines issued to parents of children not attending school. Please note:

- All **Clinically Extremely Vulnerable** pupils are required to self-isolate and must not attend school.
- All pupils who live with a person who is Clinically Extremely Vulnerable must also not attend school.
- All pupils, or persons within their household that have COVID 19 symptoms must not attend school.

I need to make it clear that if you send your child back to St Richard's in June 2020, it will be a very different experience from the one they are used to. The changes that we must make are necessary to reduce the risk of

anybody catching or spreading Covid-19. We can't guarantee that this will not happen but we will try to reduce the risk as much as possible. The main changes that your child will experience are:

- Children are likely to be supported and taught by a different member of staff than they are used to.
- Each group or 'bubble' of children will spend all day every day as a self-contained unit. They will not mix with other children.
- Children will remain in their 'bubbles' until the end of the school year.
- Children will be reminded and strongly encouraged to keep 2 metres distance from others at all times.
- The start and finish of the school day will be staggered, along with lunch and break times.
- The school day will be shorter to allow for these staggered start and finish times.
- There will be no gathering of any more than 12 children.
- There will be none of the usual assemblies or traditional end of year events.
- Children will not be allowed to bring resources into school or share the resources they are given.
- Parents, carers and visitors will not be allowed in the school building or on school premises.
- No ball games or contact games will be allowed at any time.

Please take some time to consider these arrangements and also read the documents on the website. You can email comments@st-richards.manchester.sch.uk with any comments or questions you may have and we will respond as soon as we can.

For planning purposes, it is vitally important that we know which pupils to expect back to school. Please do this by sending an email to admin@st-richards.manchester.sch.uk before **Monday 8th June**. It is essential that you include the following information in the email:

1. Subject heading of email: 'My child will be returning to St Richard's RC Primary School this term'
2. In the body of the email: Write the full names and of your child(ren) at our school in Year 6, Year 1 and/or Reception
3. Write the message '*I understand the terms stipulated in the letter from Mr Murray and those contained in the school's risk assessment . My child will be returning to school on the date stipulated for their year group*'
4. Your full name
5. Your designation (Parent or Carer)

Only by sending the above email (or phoning school if you have no access to email) will you be able to receive further specific information tailored to your child about how they will be returning to school (for example, which 'bubble' they will be in, which entry and exit points to use, etc).

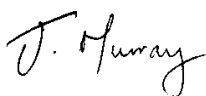
Only if you send the email (or phone school if you have no access to email) before 8th June, will your child be able to return to school on their year group's designated re-start date.

If we receive nothing in advance of this date, your child will not be able to re-start school until we hear from you by email or telephone. Pupils returning to Y6, Y1 and Reception will only be able to start school on Mondays (there will be no other day of the week that a pupil can start in Y6, Y1 or Reception). This is for health and safety as well as planning purposes. This does not affect vulnerable children or children of key workers who are already attending school.

If you decide (at a later date before we break up for the summer holiday) that you would like your child in Y6, Y1 or Reception to restart school then you must still send the email or phone school before your child will be able to return to school. No child will be accepted back in to school without us first having received notification from a parent. Your child will only be able to start school on the Monday following receipt of your notification.

I want to assure you that you and your children are continuously in our thoughts and prayers. Your cooperation, support and patience during this difficult time have been greatly appreciated.

Yours Sincerely,



Mr J. Murray
Headteacher