



St. Richard's RC Primary School Newsletter 2026



Thursday 17th September 2026

The mission of St Richard's is that we know, love
and follow Christ by looking after each other and
trying our best every day

THE WEDNESDAY WORD

The Wednesday Word is now back to its usual format following the summer break. Please try to read and discuss the Wednesday Word every week as a family by visiting:

<https://wednesday-word.paperturn-view.com/generous?pid=MTA101634&v=219.7>

This week's Wednesday Word is **GENEROUS**

APPLICATIONS FOR A YEAR 7 SECONDARY SCHOOL PLACE FOR SEPTEMBER 2027

Manchester City Council's online application portal opened on 1st July 2026. Our school office staff can help parents who may be experiencing difficulties with submitting their applications online. Please phone school to make an appointment if you require this. Please follow this link to make an online application: <https://parentportal.manchester.gov.uk/web/portal/pages/parents/admissions> The deadline for on-time applications is **Friday 31st October 2026**.

ST PETER'S OPEN EVENING THURSDAY 17TH SEPTEMBER

We are very pleased to have St Peter's RC High School as our feeder high school. St Peter's is hosting their annual open evening on Thursday 17th September from 5 – 8pm at St Peter's RC High School, Kirkmanshulme Lane, Manchester, M12 4WB. Parents and pupils (especially those in Year 5 and Year 6) are encouraged to attend and see all the wonderful things that St Peter's has to offer.

BECOMING AN ACADEMY

It is the wish and expectation of the Bishop of Salford, the most Reverend John Arnold, that all Roman Catholic schools in Salford Diocese will convert to become an academy in a strong Catholic Academy Trust (CAT). St Richard's is currently in the process of converting to become a primary academy in the Emmaus CAT. This is not likely to make any significant difference to the day-to-day operation of our school from the perspective of parents or pupils. We will provide any significant updates to parents when they are available and more information is currently available on the Diocese of Salford's website at <https://dioceseofsalford.org.uk/education/academy-trusts-strategy/>. If you do have any comments or questions, please use the below email address. Comments are invited until 4pm on Wednesday 30th September.

RESPONDING TO THE NEWSLETTER

We are always happy to receive comments, observations or suggestions about the newsletter or any aspect of school life in general. Any such comments will be read and considered. These can be emailed to: comments@st-richards.manchester.sch.uk

BIRTHDAY TREATS AND ALLERGY AWARENESS

We know that celebrating birthdays is a special occasion for our children; however, partly due to the increasing number of pupils with food allergies and medical dietary requirements, we do not allow pupils to distribute sweets or other edible treats in school. In line with current allergy awareness guidance and our commitment to keeping all children safe, we also ask parents and carers not to hand out sweets or treats at the school gate before or after the school day. These measures help us reduce the risk of accidental allergic reactions and ensure that all children can be included safely. We appreciate your understanding and support in helping us maintain a safe environment for everyone.

SCHOOL CLEANER REQUIRED

We are currently seeking to employ a school cleaner. The successful applicant will be required to take up the post from Monday 2nd November 2026. The post is 16 hours per week, all year round and is a permanent post. Full details are available at: <https://st-richards.manchester.sch.uk/vacancies/>

ECO-COUNCIL GREEN FLAG AWARD

We are delighted to let you know that our Eco-Councillors have yet again been successful in meeting the requirements for the prestigious Eco-Schools Green Flag Award. In making the decision, the Eco-Schools organisation awarded us a distinction – which is an amazing tribute to all the hard work that goes into the rich variety of activity which our eco-councillors (and the school staff who oversee) are dedicated to. Amongst many other positives, the awarding panel noted how adaptable we have been this year. They stated, **'Your lack of green space has not held you back at all. The determination of everyone to make your setting biodiverse and a greener space for all is phenomenal!'**



THE IMPORTANCE OF PUNCTUALITY

At the start of each school day, it is vitally important that all our pupils arrive on time. There is a very generous window of opportunity for this at St Richard's - between 8.30am and 8.58am. Punctuality is essential as it sets the tone for the whole day, reduces pupil anxiety and maximises learning opportunities. At the end of the day, we always expect **parental punctuality** – picking your child(ren) up on time. Many thanks in advance for your full support and cooperation.

ADULT EDUCATION COURSES

Manchester Adult Education (MAES) new academic year starts in September. A range of free courses for adults 19+ are available. Visit manadulthood.ac.uk, phone 0161 219 6733 or email maes.admissions@manchester.gov.uk for more information.

STAYING IN TOUCH AND INFORMED BY NEWSLETTER

It is vitally important that parents receive and read the newsletter every week. The newsletter will only be printed and handed out very occasionally. Usually, the newsletter is only available electronically. It can be accessed on the school's website every Thursday afternoon. However, if you wish to receive the newsletter directly every week by email, then you simply have to send:

1. Your full name
2. Name(s) and class(es) of your child(ren) at our school
3. Preferred email address
4. The message *'I consent to school using my email address in order to send me a copy of the newsletter each week of term'*.

to comments@st-richards.manchester.sch.uk and you will be added to the mailing list.

With many thanks for your continuing support,

Mr J Murray

Headteacher
St Richard's RC Primary School